

## Pause, reflect, realise: Know where to draw the line

## Check where your behaviour lies: The "DO's" and "DON'Ts" of workplace interactions



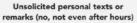
#### Refrain from:





Keep texts professional and respectful

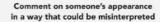






and skills







## Recognise hard work



Great job on the presentation! I'll recommend you for attending the seminar.



#### Blurring professional boundaries by implying you have personal expectations in exchange for recognition

We have to be more "dose" to be recommended for that promotion, you get what I'm saying?



### Light, professional conversation



# Shifting conversations to intimate topics that could make others uncomfortable



#### Professional greetings that respect the other person's boundaries



## Assuming everyone is comfortable

